

We are currently looking for collaborators for:

A) A 2-day event in September in Zürich

B) Our regular SUSTINOVA activities

ABOUT SUSTINOVA

SUSTINOVA (www.sustinova.ch) is a not-for-profit association based in Zurich and dedicated to promoting sustainability in the Swiss NGO area. We focus on how the organisations work and communicate with external stakeholders (transparency, accountability and approaches) and in the projects they develop. We like to highlight existing issues by combining the perspectives of different stakeholders and try to create practical solutions that can be adopted by others, based on best practices.

A) SEPTEMBER EVENT IN ZÜRICH

SUSTINOVA is partnering with the [Reforestation World](#) platform for a joint event during the “Going Wild” weekend of the **Zürich Zoo, on September 2 and 3, 2017** ([Link](#)).

Our focus for this event is on the value of forests and the different options for their protection and sustainable use, in Switzerland and abroad.

During the weekend, we will have a podium discussion and a stand presence, where our organisations and others involved in reforestation projects will present themselves to the Zoo visitors. In addition, we have some planned activities for children and families (such as a “Draw a tree, plant a tree” drawing marathon).

We are looking for people that care about the topic and would be open to devote some hours to assist our team with the event preparations and to be present at the stand during part of the weekend, helping with the activities and logistic support. We need someone fluent in German and conversational in English, at ease but responsible.

Compensation includes the daily entry in the Zoo and a meal and transportation allowance.

For additional information on this event or the regular work of SUSTINOVA and Reforestation World, please contact us.

We look forward to hearing from you!



[Reforestation World](#) presents organisations around the world that work with local communities to protect and restore forest ecosystems and promote sustainable land management and livelihood approaches, for everyone's benefit.

B) SUSTINOVA ACTIVITIES

We are also looking for people interested in helping in the development of our structure and activities, in different areas of our association. Positions are currently on a volunteer basis only, with the possibility that some tasks are remunerated on a freelance basis.

What we are looking for:

- A background in sciences, public advocacy, IT, business, law or communication. In our approach to topics, we see the need to combine aspects from these areas.
- A practical and interdisciplinary approach to solve problems, with both rigor and creativity. For example, combining organisational sustainability and public advocacy.
- A good level of German or English (oral/written). We work in a mix of both languages.
- Capacity to work in a light network structure, with a certain amount of initiative and self-organisation and focused on specific projects.
 - The level of effort can be adjusted to individual possibilities/preferences.
 - Remote collaboration is possible and easy to accommodate.

Shorter-term projects and development of own ideas can also be supported.

We are looking for assistance in the following areas:

- Development of the events programme, including workshops, Open House sessions and other formats.
- Content development, including research, interacting with experts and stakeholders, preparation of texts/information pieces or assisting in translations (EN <> DE).
- Development and implementation of methodologies and solutions, involving a mix of analytical work, IT and design/communication.
- Communications and contact management, with NGOs and other related organisations and professionals.
- Back-office support, including IT, book-keeping and secretarial tasks.

Please contact us if you're interested in a more detailed discussion. We would appreciate if a brief description of background and preferences can be sent with the first contact.

We look forward to hearing from you!

With best regards,

Paulo Morais Zulliger
(Managing Director)