



Aiducation
International



Aiducation International COO/CFO (60-80%)

Immediately or by agreement in the headquarter of Aiducation International

WHO ARE WE?

Aiducation International (www.aiducation.org) is a For-Impact Organization, that awards merit-based scholarships to talented youths from disadvantaged backgrounds in low-income economies (focus Kenya and Philippines). The scholars participate in Aiducation's unique mentoring program and thus become part of a network of future decision makers who develop a culture of giving back to their communities.

JOB DESCRIPTION

- We are looking for a COO/CFO (60 - 80%) who will lead and manage Aiducation International's global operations, and who will design and manage global accounting processes and oversee global finances.
- In the COO role, you will coordinate teams and functions across our geographies (talent raising chapters Kenya & Philippines, and fundraising chapters Switzerland, Germany, UK, and the US) and manage the appointed responsables for effective execution. As a leader you find the right balance between (1) hand-over of autonomy and empowering team members and (2) ensuring accountability as well as managing / tracking team members for results – because you understand, that such balance is key in order to lead intrinsically motivated employees and team members of a global not-for-profit organization.
- Also, in your COO role, you will help us advance our technology infrastructure and digital product stack as well as help us further automate our processes. You will lead and run a shared services center through which we provide standard services to local teams and chapters.
- In the global CFO role you will review and refine cost and project accounting and bring the organization to the next level of transparency and financial management. You manage by clear KPIs and according to analytical / data driven principles. You will optimize the allocation of resources according to sound business metrics.
- Together with the President and the other Board Members of Aiducation you will lead Aiducation International to further scale and impact. You're driven and motivated to develop and manage multiple projects in parallel and deliver on the company's goals on a consistent basis. You're excited to work with motivated and driven team members in the field of education, and you're deeply passionate about impact in education and society.
- You operate as an entrepreneur, and you reinvest business success back into growth and impact rather than bask in abundance – because you care about scaling impact and the company's business more than anything else. You know how to operate in a frugal environment.



Aiducation International



BENEFITS

- **Impact in education and in society at large:** you help to scale an organization that provides thousands of top talented students in developing countries with a path to realizing their full potential, thereby impacting hundreds of thousands of people more in their communities.
- **Committed, intrinsically motivated and professional team:** you will work with professionals that bring expertise and networks from various areas and are deeply and intrinsically motivated.
- **Leadership challenge and exposure:** managing a global team across countries and cultures will give you invaluable exposure to leadership challenges, developing you as a professional and as a person.
- **Entrepreneurial environment:** although Aiducation has more than 10 years of increased traction, at its heart it's a young company which embraces entrepreneurship and an initiative-taking mindset. We welcome "doers" who execute on great ideas.
- **International experience:** Aiducation International has chapters across four continents, which makes working in our team a rich, diverse, and international experience.
- **Continued Growth:** Aiducation is growing - you have the opportunity to grow with it.

QUALIFICATIONS

- **Operations mindset:** you know how to organize company processes for effectiveness and efficiency and how to continuously optimize them.
- **Technological adeptness and competence:** you know how to manage and use technology for the benefit of the organization, you're able to revamp our IT strategy and technology stack; you can decide upon and execute technology initiatives to improve business and the company in general.
- **Data driven / analytical mindset:** you have an analytical mindset, and you complement your management decisions with a numbers-driven approach and/or validation.
- **Finance and accounting competence:** you can manage global finance and accounting processes, and you are competent to oversee internal and external parties / suppliers.
- **Strong sense of responsibility and ownership:** you care for your work, you don't drop the ball.
- **Excellent work organization and project management skills:** you're highly effective in organizing yourself and are able to drive and execute multiple projects in parallel. You prioritize effectively and independently.
- **Strong communication skills:** you are able to manage and align interests/viewpoints of different stakeholders/team members, ability to find and drive consensus together with the board.
- **Strategic thinking:** ability to identify business opportunities and to translate those into a coherent strategic roadmap, jointly with the President and Board.
- **Listening skills and curiosity:** a passion for engaging with team members, listen to their challenges, and suggest solutions; having a passion to research other not-for-profit / for-impact players, become inspired by their approaches, and translating those into executable initiatives.

INTERESTED?

Send your CV and motivation letter to andrea.specht@aiducation.org until 11.06.2021.
This role can be split and performed in tandem/jobsharing. We are looking forward to meeting you!

We are an equal opportunity employer and value diversity at our company. We do not discriminate on any basis.